

FOREST OF DEAN RAMBLERS

COMMITTEE MEETING HELD ON

Friday 21st September 2018 at Yorkley Community Centre

PRESENT: Chair, Secretary, Walks Co-ordinator, Webmaster, Footpath Officer, Treasurer and one general committee member.

APOLOGIES: Membership Secretary and one general committee member

AGENDA ITEM:	ACTION:
<p>1. Minutes of meeting on 4th June 2018: the minutes were agreed and signed as an accurate record.</p>	<p>Secretary to send to Webmaster for publication on the website.</p>
<p>2. Matters Arising:</p> <p>There were no matters arising not covered under later agenda items.</p>	
<p>3. Chair's report:</p> <p>The Chair stated that he had no specific items to report other than to confirm that a Christmas Lunch and pre-walk had been arranged for 30th November and that details would soon be distributed to members.</p> <p>The Chair concluded by expressing his continued thanks to committee members and walks leaders for their contributions to the successful running of our Group.</p>	<p>Xmas Lunch details to be sent to Membership Secretary for circulation</p>
<p>4. Secretary's report.</p> <p>The Secretary confirmed that £750, as agreed at the last meeting, had been donated to the restoration project for St Mary's Bridge, Lydney. She went on to say that the bridge repairs had been more complex than originally thought and therefore the completion date had been extended by three months to December. An update on Stowfield Bridge would be made under agenda item 9. The Secretary went on to provide an update on the arrangements for the proposed navigation course on 27th and 28th October and reported that 2 places remained. It was also reported that following the committee's agreement to host this year's Area AGM, the Catholic Hall, Coleford had been booked for Saturday 19th January 2019. The Secretary would continue to liaise with Area regarding the arrangements and that our Chair had agreed to lead the short walk after this AGM.</p> <p>The Secretary presented the committee with two quotes for the reprinting of the Beechenhurst Trail walk leaflet following its updating. It was agreed to go with Hanley Court Printers and to order 500 copies. The committee also gave the Secretary permission to place a reprint order with the same company for the High Meadow Trail leaflet as stocks of this leaflet were running short. It was also agreed that due to increasing print costs the wholesale price would be increased to 30p.</p>	<p>Secretary to liaise with Area Chair about their AGM</p> <p>Reprint of Beechenhurst Trail to be ordered.</p>
<p>5. Treasurer' report:</p> <p>The Treasurer reported the Unity Trust account stands at £457.40 although further planned expenses for the 40th Anniversary event would be set against this account whilst the Coventry Building Society account stands at £4519.35 of which £2919.37 related to sales of EHD.</p> <p>The treasurer went on to confirm that the deadline for CO's annual returns was 24th October and that our auditor was aware of this timescale. Once "signed off" copies of the accounts would be sent to the Secretary for action regarding the AGM.</p>	<p>Final accounts to Secretary for AGM</p>

<p>6. Walk Coordinator's report:</p> <p>The Walks Coordinator reported a total of only 11 walks on the new programme which runs from November to February. He considered it an unusual position and proposed extending the closure for three weeks to allow time for more walks to be added. The Membership Secretary would be asked to send an email to members appealing for more walks to be added.</p>	<p>Request Membership Secretary send email to members appealing for more walks.</p>
<p>7. Membership Secretary's report:</p> <p>The Membership Secretary had sent a report prior to the meeting. At end of April membership stood at 200 however at the end of August this stood at 204. Over this time there had been 6 new members, one had left the group and one had resigned from Ramblers.</p> <p>It was reported that a small group of committee members had met in July to review how the Group was operating in relation to the new GDPRs and the guidance from CO. It had been agreed that our method of operating would be deemed compliant with the new Regulations however it was noted that CO's understanding and requirements under these new laws was still evolving. It was agreed for the General Secretary to be the lead officer for this matter.</p>	
<p>8. Webmaster's report:</p> <p>The Webmaster reported that it had been necessary to switch our website to a more secure server since changes in users' browsers required an increased level of security especially where sales were involved. This transfer had caused a few problems initially but they had now been rectified.</p> <p>The Treasurer asked if the system provided information on usage. It was confirmed that the number of "hits" would be available but meaningful analysis would need careful application and would be time consuming therefore we needed to be clear about the purpose and benefit of gathering such information. It was agreed to take no further action at this stage.</p>	
<p>9. Footpath Officer's report:</p> <p>A full report on footpath activity since the last meeting had been submitted prior to the meeting however the Footpath Secretary summarised by stating there had been one agreed modification order at Highfield, Lydney and that he usually dealt with between 10 and 15 footpath issues per month. Large housing developments were the most complex to deal with. He went on to say that despite continued work on footpath issues, at county level the number of reports outstanding at any one time remained at around the 200 mark.</p> <p>The Footpath Officer concluded by reporting on a temporary solution for the reopening of Stowfield Bridge, Lydbrook. It was agreed that since there was no longer an immediate need for the previously agreed donation of £750 to be made to this project, this amount should remain as a commitment in the budget for the time being.</p>	
<p>10. Grange-over-Sands Holiday 2019: 34 members had signed up for this holiday which secured its viability however there were more places available and it was hoped to increase this number. After a discussion it was agreed to review that information on our website for any future holidays to ensure that all necessary information was posted at the outset.</p>	
<p>11. 40th Anniversary of FoD Group: The Secretary provided assurances to the committee that all arrangements had been completed in preparation for the 40th Anniversary event the next</p>	

<p>day. She went on to say that of the £250 budget provided she expected to have spent circa £220.</p>	
<p>12. Newsletter items: these were agreed and would be sent to the Newsletter Editor</p>	
<p>13. Date of Next Meeting (AGM): 40th AGM to be held on Friday 9th November 2018 at Yorkley Community Centre</p>	<p>Secretary to arrange for papers to be emailed to members and for some hard copies to be printed</p>